



Application for Adding a Facility or School Relocation

Mission Statement: To provide a strong foundation of resources, oversight, guidance, and leadership both to and in partnership with educational leaders of community schools serving children and society.

Vision Statement: To promote high-quality charter schools in Ohio through strong academic performance and financial viability.

Core Values:

- Integrity: We will do what we say, and expect the same in return.
- Quality: We will continually strive for excellence individually and collaboratively.
- Respect: We will exhibit professionalism with each other and our stakeholders.
- Competence: We believe knowledge is power.
- Accountability: We hold ourselves to these core values.

Sponsoring Priorities: ERCO focuses on providing sponsorship to high-performing community schools in Ohio, ensuring they demonstrate strong academic performance and financial stability. This includes monitoring and evaluating school compliance with relevant laws and contract requirements. We also offer both proactive and reactive technical assistance as needed. If performance concerns arise, we intervene to address these issues and report the outcomes to the Ohio Department of Education. For more information, please refer to the "Things to Know" guidance document.**

Please submit via email or postal mail to:
Educational Resource Consultants of Ohio, Inc.
Attn. Sonya Lunsford
3401 Hamilton-Mason Rd. Suite A
Hamilton, Ohio 45011
slunsford@ercoinc.org

School Name: Current School Address: City, State, ZIP: New School Address: City, State, ZIP	(Please type in this and below spaces provided)
Grades served as contracted: Grades served at the current facility: Grades to be served at the new facility:	
County of the current school facility: County of where the new facility is located:	
School District of the current school facility: School District of the new facility:	

School type: (Traditional, blended learning, drop-out prevention & recovery, special needs, etc.)	
Years in Operation/Year Founded: New School Effective Opening Date:	
Superintendent: Address: City, State, ZIP: Phone & email:	

Name of Management Company, if any: Primary Contact: Address: City, State, ZIP: Phone & email:	
Reason a new facility is needed:	
Student profile: Current Enrollment: Forecasted Enrollment with new facility: Racial/ethnic balance, in percentages: Percentage of student population identified as having special needs:	
Transportation Provider:	

Board Member 1 (of 5 minimum): Name: Address: City, State ZIP: Phone & Email:	
Board Member 2: Name: Address: City, State ZIP: Phone: & Email:	
Board Member 3: Name: Address: City, State ZIP: Phone & Email:	
Board Member 4: Name:	

Address: City, State ZIP: Phone & Email:	
Board Member 5: Name: Address: City, State ZIP: Phone & Email:	
Board Member : Name: Address: City, State ZIP: Phone & Email:	

<p align="center">QUESTIONS FOR DEVELOPER</p> <p align="center">(Please limit responses to 500 words or less)</p>
<p>1. Describe your plan to launch this school without compromising the quality and performance of the existing schools(s)?</p>
<p>2. Has any of your present or previous school(s) been placed on probation and/ or suspension? If so, please explain the situation(s) that caused the probation and/or suspension status. How was the situation remedied?</p>
<p>3. Has any of your present or previous school(s) been non-renewed or terminated by a sponsor, never opened, or determined to be subject to findings for recovery or “un-auditable” status by the Auditor of State? If so, please elaborate:</p>
<p>4. What is the school’s Mission?</p>
<p>5. Is the Superintendent, all governing board members and Management Company familiar with Ohio’s law regarding Multiple Facilities? (ORC 3314.05)</p>
<p>6. Please indicate all the legal sections in (ORC 3314.05) that allow the school to add a facility in the proposed location with the proposed grade levels. Please provide in writing the legal opinion from the school attorney.</p>
<p>7. Are you considering sponsorship with your current sponsor? If not, why? Do you have any objections to ERCO contacting your current/previous sponsor? If so, please explain why?</p>

8. Please list any other schools which your organization operates. How are those schools performing academically?
9. Are you aware of any concerns, be they related to academic performance, finances, operations, or governance, which might place this school in jeopardy of closure?
10. What systems and controls are in place to ensure retention and maintenance of accurate personnel, financial, and student records?
11. How will your current school(s) maintain stable enrollment and school viability upon the addition of a new facility?
12. What has your current school(s) enrollment trajectory been for the past three years?
13. Have any significant changes in leadership, staffing, facility, etc. happened in the past year with your school(s)? If so, please elaborate:
14. Please describe the new location, the neighborhood, and your connection to the neighborhood.
15. Please describe all recruiting and marketing efforts in the new location.
16. What is the distance in miles between the current school and the new school? Please describe how transportation will operate between the current and the new school location.
17. Describe how your school(s) monitors progress toward its SMART goals throughout the year?

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18. Please list all facilities associated with the school's IRN. For each facility, please indicate the name of the district location and grade levels served per facility.

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19. Please specifically indicate which provision of ORC 3314.05 your school meets to operate the additional facility.

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20. Please include the following required documents:

- a. Copy of the school governing board resolution approving the new facility. ☐
- b. Copy of the new lease agreement and any amendments. ☐
- c. Copy of the new facility Safety Plan. ☐
- d. Legal opinion citing compliance with ORC 3314.05 ☐
- e. Completed Opening Assurances. ☐
- f. Amendment or modification to the sponsor contract relating to the new location. ☐
- g. Sponsor board minutes or resolution approving the additional facility. ☐
- h. Updated contact and OEDS information. ☐

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Superintendent's Name

Superintendent's Signature

Date

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ERCO Rep. Name

ERCO Signature

Date

Any questions regarding this application, please contact ERCO at 513-771-4006