

## Application Timeline for Schools to Open in Fall 2024-25

Deadline for ERCO to receive application	August 15th, 2023
<ul style="list-style-type: none"> <li>• Telephone interview(s)/discussion(s) with ERCO leadership</li> <li>• ERCO due diligence, materials compiled, report prepared</li> <li>• Vetting process of applicants</li> </ul>	Can take place prior to, during, or following application submission
Advisory Board Interviews, Evaluation of Applications	October 30th, 2023
<ul style="list-style-type: none"> <li>• School receives written notification of Decision</li> <li>• Developer receives 9 months Planning Stage (date of written notice through first date of instruction)</li> </ul>	November 15 <sup>th</sup> 2023 November 15 <sup>th</sup> to August 15th or later
<p>If sponsorship is offered, the following is distributed to the applicant’s governing authority:</p> <ul style="list-style-type: none"> <li>• Preliminary agreement</li> <li>• Orientation materials (“Start Strong: Things to Know”)</li> <li>• Contract</li> <li>• Contract formatting instructions</li> <li>• Checklist of required appendices and attachments</li> </ul>	Within 30 calendar days
<p>Deadline for ERCO to submit to ODE:</p> <ul style="list-style-type: none"> <li>• Signed preliminary agreement adopting contract</li> <li>• Documentation required by ODE</li> <li>• Board resolution adopting contract</li> </ul>	March 15
Deadline to submit to ERCO signed, completed, formatted contract with attachments and appendices	May 1
Contract reviewed for completion, information requested to correct deficits, if any	May 1-May 14
Deadline for ERCO to submit signed, completed contract to ODE Office of Community Schools	May 15
Opening Assurances Site Visit	By appointment- Summer
Deadline for ERCO to submit opening assurances to ODE Office of Community Schools	10 – 20 business days prior to first day of instruction

**Please submit completed application and associated materials:**

By postal mail to:                    **Educational Resource Consultants of Ohio, Inc.**  
**Attn. Sonya Lunsford**  
**3401 Hamilton-Mason Rd. Suite A**  
**Hamilton, Ohio 45011**

**Any questions regarding this application, please contact ERCO at 513-771-4006**