|  |  |  |
| --- | --- | --- |
| **Application for Sponsorship  for School Replication**  **FY 2027-2028** | | |
| **Mission Statement:** To provide a strong foundation of resources, oversight, guidance, and leadership both to and in partnership with educational leaders of community schools serving children and society.  **Vision Statement:** To promote high-quality charter schools in Ohio through strong academic performance and financial viability.  **Core Values:** Integrity: We will do what we say and expect the same in return.  Quality: We will continually strive for excellence, individually and collaboratively.  Respect: We will exhibit professionalism with each other and our stakeholders.  Competence: We believe knowledge is power.  Accountability: We hold ourselves to these core values.  **Sponsoring Priorities**: ERCO focuses on providing sponsorship to high-performing community schools in Ohio, ensuring they demonstrate strong academic performance and financial stability. This includes monitoring and evaluating school compliance with relevant laws and contract requirements. We also offer both proactive and reactive technical assistance as needed. If performance concerns arise, we intervene to address these issues and report the outcomes to the Ohio Department of Education. For more information, please refer to the "Things to Know" guidance document.\*\*    **Please submit a completed application and associated materials in a 3-ring binder on or before September 15th, 2026**  By postal mail to:  **Educational Resource Consultants of Ohio, Inc.  Attn. Sonya Lunsford  3401 Hamilton-Mason Rd. Suite A  Hamilton, Ohio 45011** | | |
| **School:**  **Name:**  **Address:**  **City, State ZIP:** | | (Please type in this and below spaces provided) |
| **Grades served:** | |  |
| **County in which the school is located:** | |  |
| **District in which the school is located:** | |  |
| **Lead Administrator/Developer/Primary Contact Name: Phone: Email:** | |  |
| **Treasurer:**  **Address:**  **City, State ZIP:**  **Phone & email:** | |  |
| **EMIS/SOES Coordinator:**  **Address:**  **City, State ZIP:**  **Phone & email:** | |  |

|  |  |
| --- | --- |
| **Name of Management Company, if any:**  **Primary Contact:**  **Address:**  **City, State ZIP:**  **Phone & email:** |  |
| **Years in Operation/Year Founded** |  |
| **Student profile:**   * **Racial/ethnic balance, in percentages** * **Percentage of student population identified as having special needs** |  |
| **School type:**  **(Traditional, blended learning, drop-out prevention & recovery, special needs, etc.)** |  |

|  |  |
| --- | --- |
| **Please attach resumes of the below listed Governing Board Members** | |
| **Board Member 1 (of 5 minimum):** Name:  Address: City, State ZIP: Phone & Email: |  |
| **Board Member 2:** Name:  Address: City, State ZIP: Phone: & Email: |  |
| **Board Member 3:** Name:  Address: City, State ZIP: Phone & Email: |  |
| **Board Member 4:** Name:  Address: City, State ZIP: Phone & Email: |  |
| **Board Member 5:** Name:  Address: City, State ZIP: Phone & Email: |  |
| **Board Member :** Name:  Address: City, State ZIP: Phone & Email: |  |

|  |
| --- |
| **(Please limit each response to 500 words or less)**  **Questions** |
| 1. **Is the developer(s) an existing school operator applying to replicate its school(s)?** 2. **Describe your plan to launch this school without compromising the quality and performance of the existing schools(s)?** |
|  |
| 1. **Has any of your present or previous school(s) been placed on probation and/ or suspension? If so, please explain the situation(s) that caused the probation and/or suspension status. How was the situation remedied?** |
|  |
| 1. **Has any of your present or previous school(s) been non-renewed or terminated by a sponsor, never opened, or determined to be subject to findings for recovery or “unauditable” status by the Auditor of State? If so, please elaborate:** |
|  |
| 1. **What is the school’s Mission?** |
|  |
| 1. **Is the developer(s) and all governing board members familiar with Ohio’s law regarding related party transactions, conflicts of interest, and “arms-length” decision-making?** |
|  |
| 1. **Do you or any board members have any conflicts of interest with others who work or will work either for or with the school, including employees, contractors, vendors, etc.?** |
|  |
| 1. **Are you considering sponsorship with your current sponsor? If not, why? Do you have any objections to ERCO contacting your current/previous sponsor? If so, please explain why.** |
|  |
| 1. **Please list any other schools which your organization operates. How are those schools performing academically?** |
|  |

|  |
| --- |
| 1. **Are you aware of any concerns, be they related to academic performance, finances, operations, or governance which might place this or any of your schools in jeopardy of closure?** |
|  |
| 1. **What systems and controls are in place to ensure the retention and maintenance of accurate personnel, financial, and student records?** |
|  |
| 1. **How does your present school(s) counter attrition to maintain stable enrollment and school viability?** |
|  |
| 1. **What has your present school(s) enrollment trajectory been for the past three years?** |
|  |
| 1. **Have any significant changes in leadership, staffing, facility, etc. happened in the past year with your school(s)? If so, please elaborate:** |
|  |
| 1. **Explain how the curriculum has been aligned to Ohio’s Standards and benchmarks and Core Curriculum requirements.** |
|  |
| 1. **Describe how your school(s) collect student baseline data and monitor progress throughout the year.** |
|  |
| 1. **Describe how your school(s) manages formative student data throughout the year.** |
|  |
| 1. **Describe how your school(s) monitors progress toward its SMART goals throughout the year.** |
|  |

|  |
| --- |
| **Please Enclose the Below Additional Information With Your Completed Application** |
| **17. Educational program/plan:**   1. Goals and objectives for student learning & operations 2. School curriculum and pedagogy 3. Plan for regular review and revision of curriculum 4. Student assessment metrics and methodology 5. The identification process for at-risk students 6. School handbook 7. Admissions policy 8. Student retention & promotion policies 9. Parental involvement program 10. School culture 11. Due process policies for student discipline, including suspension and expulsion |
| **18. Operations plan:**   * 1. Organizational chart with titles, names, roles and responsibilities   2. Staffing plan (Please include with the plan your capacity to execute the plan)   3. Performance review policy for faculty and staff   4. Teacher professional development plan   5. Five-year financial forecast   6. A description of services expected to be contracted to any single vendor(s) at a cost of $5000/year   7. Facilities plans, including proposed or planned future facilities   8. A copy of the school lease   9. Business Plan (Please include with the plan your capacity to execute the plan)   10. Growth Plan (Please include with the plan your capacity to execute the plan)   11. Market Research   12. Current Sponsor Site Visits for the most recent 2 years   13. Current Sponsor Annual Report   14. School Annual Report for the most recent 2 years |
| **19. Governing board**   1. Resumes of all members 2. By-laws and procedures, including conflict of interest policy 3. Board meeting schedule for current year 4. Meeting schedule and minutes for the past year 5. Documentation of completion of board training within the most recent two years |
| **20. Articles of Incorporation** |
| **21. Employee Identification Number** |
| **22. Financial information:**   1. Bank statements (cash balance) for the most recent 12 months 2. Reconciliation reports for the most recent 12 months 3. Profit & loss report for the most recent 12 months 4. Audit reports for the most recent two years |
| **23. Academic information**   1. School(s) Annual report for the most recent two years 2. School(s) Local report card for the most recent two years |

|  |  |
| --- | --- |
| **Replication Schools Spring Application Timeline** | |
| Deadline for ERCO to receive application | September 15th, 2026 |
| * Telephone interview(s)/discussion(s) with ERCO leadership * ERCO due diligence, visit, materials compiled, report prepared * Applications materials distributed to the ERCO Advisory Board | Can take place prior to, during, or following application submission |
| Advisory Board Interviews, Evaluation of Applications | October 30th, 2026 |
| * School receives written notification of Decision * Developer receives 9 months Planning Stage (date of written notice through the first date of instruction) | November 15th 2026  November 15th to August 15th or later |
| If sponsorship is offered, the following is distributed  to the applicant’s governing authority:   * Orientation materials  (“Start Strong: Things to Know”) * Contract * Contract formatting instructions * Checklist of required appendices and attachments | Within 30 calendar days |
| Deadline to submit to ERCO signed, completed, formatted contract  with attachments and appendices, board resolution adopting contract | June 1 |
| Contract reviewed for completion,  information requested to correct deficits, if any | June 1-15 |
| Deadline for ERCO to submit signed, completed contract  to ODE Office of Community Schools | June 30 |
| Opening Assurances Site Visit | By appointment |
| Deadline for ERCO to submit opening assurances to  ODE Office of Community Schools | At least 10 business days prior  to commencement of instruction |
|  | |

**Please submit the completed application and associated materials:**By postal mail to: **Educational Resource Consultants of Ohio, Inc.   
 Attn. Sonya Lunsford  
 3401 Hamilton-Mason Rd. Suite A  
 Hamilton, Ohio 45011**

**Any questions regarding this application, please contact ERCO at 513-771-4006**