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*Spectrum Office Tower\* 11260 Chester Road, Suite 230\* Cincinnati, Ohio, 45246*

***Application Process for Existing Schools applying  
to The Educational Resource Consultants of Ohio, Inc.***

**When a school applies for sponsorship with ERCO please submit the following:  
to Sonva Lunsford ASAP**

- ❖ Completed application with the \$500.00 **non refundable application fee**;
- ❖ Submit Mission, Vision, and Philosophy Statement;
- ❖ Projected Student Profile Information;
- ❖ Educational Program
- ❖ Organizational Chart
- ❖ Approved Board of Trustee Information
- ❖ Federal and State Information (Articles of Incorporation and Employer Identification Number);
- ❖ Stable funding Source
- ❖ Financial Information:
  - Last Year's Bank Statement (Cash Balance)
  - Last Year's Reconciliation Report
  - Last Year's Profit & Loss Report
  
- ❖ Audit Report for the last 2 years
- ❖ Annual Report for the last 2 years
- ❖ Report Card for the last 2 years

Once this information is received by ERCO, the Advisory Board will review and a decision will be made whether ERCO will sponsor the community school.



# APPLICATION TO THE EDUCATIONAL RESOURCE CONSULTANTS OF OHIO, INC.

**For Office Use Only:**  
 Date Received \_\_\_\_\_  
 File No. \_\_\_\_\_  
 Original  Copy   
 Application Fee \$500.00

**Application Date:** \_\_\_\_\_

**Community School Board Members:**

(For each individual listed on the board, include address and phone numbers)

	Name	Address	Phone #	E-Mail
(1)	_____	_____	_____	_____
(2)	_____	_____	_____	_____
(3)	_____	_____	_____	_____
(4)	_____	_____	_____	_____
(5)	_____	_____	_____	_____
(6)	_____	_____	_____	_____
(7)	_____	_____	_____	_____
(8)	_____	_____	_____	_____

**Contact Person/Superintendent:**

	<b>First</b>	<b>Middle</b>	<b>Last</b>
Address: _____	_____	_____	_____
Street/P.O. Box _____	_____	_____	_____
City _____	_____	Zip _____	_____
Telephone _____	_____	Fax _____	_____
E-mail _____	_____	_____	_____

**Community School Name:** \_\_\_\_\_

**County in which the community school is located:** \_\_\_\_\_

**Urban 21 or Academic Emergency District in which the community school is located:** \_\_\_\_\_

**A non-refundable \$500.00 application fee must accompany this application.**